

**FANTASTIC OPPORTUNITY!
WORK 32 HOURS PER WEEK!
NO NIGHTS OR WEEKENDS!**

SeniorsPlus, the designated Agency on Aging and Disability Resource Center serving Franklin, Oxford and Androscoggin Counties has a part-time opening in our Lewiston/Livermore kitchen facilities. Our mission is to enrich the lives of seniors and adults with disabilities. SeniorsPlus believes in supporting the independence, dignity, and quality of life of those we serve.

MEALS DELIVERER II:

This is a 32 hour/week position (Monday-Thursday). The position delivers meals to program participants. The individual in this position will also determine the eligibility of consumers who apply for home delivered meals as required.

RESPONSIBILITIES include but are not limited to:

- packaging hot and cold food for home delivery;
- transporting bulk meals to sites as assigned;
- providing timely assessments for determining program eligibility;
- arranging for home visits by making appointments and visiting consumers in their homes;
- maintaining a current route book on all consumers and recording meals delivered;
- delivering new client packets, notices, educational material and other items as requested;
- maintaining and cleaning daily food delivery equipment and delivery vehicle;
- accurately enter consumer information and meals statistics in computerized systems to ensure appropriate referrals are complete.

EDUCATION AND EXPERIENCE:

High school diploma or general education degree (GED); or one to three months food service experience and knowledge of safety and sanitation standards; or equivalent combination of education and experience. Clerical or administrative office experience preferred. Must have a valid Maine Drivers' License with good driving record along with proof of motor vehicle liability insurance.

Interested candidates can apply to: jobs@seniorsplus.org

SeniorsPlus/EIM is an Equal Opportunity Employer