Chief Operating Officer (COO)

SeniorsPlus is recruiting for the full-time position of Chief Operating Officer (COO). SeniorsPlus is a large non-profit working to support older and disabled adults to live independently at home. This Lewiston, Maine-based position is responsible for providing strategic leadership for the organization by working with the agency chief executives, board of directors, advisory council, and other management staff to establish long-range goals, strategies, plans, and operating systems. Reporting to the Chief Executive Officer (CEO), the COO is responsible for leading and managing a comprehensive array of services and programs delivered across the State including all activities pertaining to program rules and regulations, licensure, human rights, personnel, finance, and contracts. Reviews ongoing basic services being offered and develops new programs as needs emerge. Also responsible for developing, implementing, and managing the program aspects of the $20+ million annual budget in conjunction with the CFO, CHRO, and CEO.

QUALIFICATIONS include: Bachelor’s degree (B.A./B.S.) in Social Work, Gerontology, Human Services, or related field (Master’s degree a plus) with a minimum of 10 years professional/management experience with a minimum of 10 years of senior leadership experience supervising seasoned staff/teams, overseeing large program budgets, and operating multiple human services programs across a broad geography. Familiarity with Older Americans Act programs and Long Term Services and Supports a plus.

Executive leadership skills, strategic thinker, strong financial management, and project management skills are essential. A demonstrated knowledge of Microsoft office software and comprehensive database system capabilities is critical.

Interested candidates should submit a letter of interest including salary requirements and resume by SEPTEMBER 21, 2020 to: jobs@seniorsplus.org or:

Human Resources
SeniorsPlus
8 Falcon Road
Lewiston, ME 04240