



APPLICATION FOR EMPLOYMENT

Name: _____ Date of Application: _____
Last First Middle

Address: _____ Telephone (Home): _____
Street City State Zip

Email Address: _____ Cell Phone: _____

Are you legally eligible for employment in the United States? _____
(Proof of eligibility will be required upon offer of employment.)

Position(s) applying for: _____

Full Time ____ Part Time ____ Number of Hours or Days Per Week: _____

Specific Days and Hours of Week: _____

What rate of pay do you expect to receive if employed? _____ Hourly ____ Weekly

When would you be available to start work? _____

If applying for a driver's position – note Driver's License Number and State: _____

Have you previously been employed by us? _____ If yes, give date(s): _____

Have you ever lived outside of Maine? If yes, please list places and date(s): _____

Please list any specialized training, skills, experience, qualifications or licenses which you feel directly relates to the position for which you are applying:

EDUCATION

<i>School Name, Address & Course of Study</i>	<i>Diploma or Degree</i>
High School	_____
College	_____
College	_____
Other	_____

List all employment, including any temporary position(s) for the past ten years. List current or most recent employer first. Use additional sheets if necessary.

<i>Company Name, Address, and Phone Number</i>	<i>Employment Dates To-From</i>	<i>Reason for Leaving</i>	<i>Supervisor Name and Title</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please indicate below if there is a particular employer(s) you do **not** wish us to contact:

Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodations? Yes No

PLEASE READ AND SIGN BELOW:

I understand and agree that if I am hired, my employment with the Agency will be terminable “at-will.” As an at-will employee, I understand and agree that I have the right to terminate my employment with the Agency at any time, for any reason, with or without notice, with or without cause, and that the Agency retains the same rights. If I am hired, I understand that all benefits, policies and procedures may be changed by the Agency at any time, with or without notice. I understand that this application form, any and all policies, practices, and procedures of the Agency, and all other communications provided or distributed to me by the Agency, whether written or verbal, before hire or after I am employed, do not constitute or supplement any contract of employment. I further understand that no agent, employee, or representative of the Agency has the authority to make any promise or agreement contrary to the foregoing, unless it is in writing and signed by the CEO of the Agency.

I authorize the company to investigate, verify and discuss all information set forth in my application, by contacting my prior employers and other references set forth above, and by any and all other means authorized or permitted by law, including any consumer and criminal background checks.

PLEASE READ AND SIGN BELOW: (Cont'd from previous page)

I authorize the Agency to request and obtain job-related information such as consumer reports, credit reports, investigative reports, and motor vehicle driving records, and make any other inquiries as to my character, reputation and ability as necessary for the Agency to consider and evaluate my application for employment. I authorize any entity or person named in this application to provide the Agency with any and all information in their possession, custody, or control regarding me, whether or not it is in their records, and to provide the Agency with information that may be requested by the Agency to arrive at an employment decision. I hereby release and agree to hold harmless the Agency and its employees and agents from any and all claims that may arise as a result of taking any actions described herein. In addition, I hereby release and agree to hold harmless any and all individuals and entities that provide any information concerning me whether orally or in writing, in response to a request for such information from the Agency. A photocopy of this authorization shall be deemed as valid as the original and this authorization shall remain valid and in full force and effect for a period of two years from the date written below.

If I am employed by the Agency, I will comply with all policies, rules and regulations implemented by the Agency. I recognize that violation or non-compliance with any such policies, rules and regulations, or inappropriate or improper conduct or performance, may result in discipline up to and including termination of employment.

I hereby certify that the facts set forth above in my employment application are true and complete to the best of my knowledge. I understand that any omissions or false or misleading statements in this application or in interviews or other aspects of the hiring process may result in my disqualification from further consideration for employment or, if already employed, such information may be grounds for the immediate termination of my employment.

I have read the above and understand it.

Signature of Applicant

Date

SeniorsPlus is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, color, sex, religion, gender, sexual orientation, transgender status, national origin, citizenship, age, disability, veteran status, or other status protected by law.

Please let us know if you need assistance in the application and/or interview process.



CONSUMER REPORT DISCLOSURE FORM

In connection with your application for employment and/or in connection with your continued employment with SeniorsPlus (the “Company”), the Company may obtain one or more consumer reports and/or investigative consumer reports (collectively “Consumer Report”) regarding you for employment purposes. Subsequent Consumer Reports may be requested or utilized in connection with your application for employment or your continued employment with the Company.

Information that is commonly included in a Consumer Report includes, but is not limited to, information about character, general reputation, criminal record, motor vehicle record, credit history, mode of living and other personal characteristics relevant to employment at the Company. An investigative consumer report involves personal interviews with sources such as friends, neighbors and associates.

Your employment with the Company is conditioned upon the satisfactory results of any Consumer Report(s) regarding you. If the Consumer Report(s) is (are) not satisfactory, as determined by the Company, in its sole discretion, you may be denied employment or your employment with the Company may be terminated.

You have the right to request and receive a written statement explaining the nature and scope of any investigation which is requested with respect to you, as well as the name, address, and telephone number of the nearest unit designated to handle inquiries of each consumer reporting agency issuing an Consumer Report about you. The Company will provide this information to you within five (5) business days of receiving your request or within five (5) business days of the Company requesting the report, whichever is later. You also have the right to request and promptly receive copies of any Consumer Report about you from any credit reporting agency issuing such a report.

Equal Opportunity Employer